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| **Application Form** |
| What position are you applying for? | Team Leader: Families, Young People and Communities |
| What office location are you applying for? | Coffs Harbour, NSW  |
| Name: |  |
| Phone Number: |  |
| Mobile Phone Number:  |  |
| Email Address: |  |
| Residential Address: |  |
| Date of Birth: (required for Working with Children clearance) |  |
| **Applicants are asked to confirm they comply with the following essential criteria of the position**  |
| Are you an Australian Citizen? |  YES NO |
| If you are not an Australian Citizen, do you hold a visa to work legally in Australia? |  YES NO |
| Will you be able to obtain a clear National Police Check? (Applicants do not apply for their own NPC) |  YES NO |
| Do you give Blue Sky Community Services permission to lodge your police check electronically on your behalf? |  YES NO |
| Do you currently hold a Working with Children Clearance (WWC)? |  YES NO |
| If so, what is your WWC number? |  |
| If you do not have a WWC, are you able to confirm that you are willing to apply for a WWC and be eligible to receive a clearance? |  YES NO |
| Do you currently hold an NDIS Worker Check? | YES NO |
| If so, what is your NDIS Worker Screening ID?  |  |
| If you do not have a WWC, are you able to confirm that you are willing to apply for an NDIS Worker Check and be eligible to receive a clearance? |  YES NO |
| Do you hold a current driver’s licence?  |  YES NO |
| Are you able to work flexible hours in response to organisational and participant need? |  YES NO |
| On a scale of 1 (very low) to 5 (very high), how would you rate your confidence and competence in using current information and communication technology and applications?  |  1 2 3 4 5 |
| Are you willing to undergo online psychometric testing as part of the recruitment process? |  YES NO |
| **Please advise how you became aware of this position (insert ‘yes’ to all that apply)** |
| Seek |  | Blue Sky Website |  |
| Facebook |  | Friend |  |
| Newspaper |  | Blue Sky Staff Member |  |
| Job Agency |  | Other (please specify) |  |

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| **Please respond to the following Criteria by writing a response in boxes below (as a guide your answers should be no more than 250 words per question)** |
| **One** | Tell us about your ability to strongly and consistently align your behaviours, attitudes and conduct with the organisation’s values, culture and code of conduct. |
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|  **Two** | Tell us about your ability to effectively lead and supervise teams to achieve successful outcomes. |
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| **Three** | Tell us about your knowledge/experience of best practice approaches to working with families, young people and communities, and to work within relevant legislation, policy directions and service standards. |
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| **Four** | Tell us your ability to work autonomously and in strong partnership with others (including Line Managers) |
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| **Five** | Tell us about your professional communication skills, relationship building and networking skills. |
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| **Six** | Tell us about the skills you use to ensure you are working effectively, efficiently and productively, including your time management, organisational and prioritisation skills. |
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| **Seven** | Tell us about your ability to quickly learn and master information and communication technology tools and systems. |
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| **Eight** | Tell us about your ability to manage a situation where a team member’s behaviours, attitudes, and/or conduct do not consistently align with the organisation’s values, culture and code of conduct.  |
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