|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Application Form** | | | | |
| What position are you applying for? | | Team Leader: Families, Young People and Communities | | |
| What office location are you applying for? | | Coffs Harbour, NSW | | |
| Name: | |  | | |
| Phone Number: | |  | | |
| Mobile Phone Number: | |  | | |
| Email Address: | |  | | |
| Residential Address: | |  | | |
| Date of Birth:  (required for Working with Children clearance) | |  | | |
| **Applicants are asked to confirm they comply with the following essential criteria of the position** | | | | |
| Are you an Australian Citizen? | | | | YES NO |
| If you are not an Australian Citizen, do you hold a visa to work legally in Australia? | | | | YES NO |
| Will you be able to obtain a clear National Police Check? (Applicants do not apply for their own NPC) | | | | YES NO |
| Do you give Blue Sky Community Services permission to lodge your police check electronically on your behalf? | | | | YES NO |
| Do you currently hold a Working with Children Clearance (WWC)? | | | | YES NO |
| If so, what is your WWC number? | | | |  |
| If you do not have a WWC, are you able to confirm that you are willing to apply for a WWC and be eligible to receive a clearance? | | | | YES NO |
| Do you currently hold an NDIS Worker Check? | | | | YES NO |
| If so, what is your NDIS Worker Screening ID? | | | |  |
| If you do not have a WWC, are you able to confirm that you are willing to apply for an NDIS Worker Check and be eligible to receive a clearance? | | | | YES NO |
| Do you hold a current driver’s licence? | | | | YES NO |
| Are you able to work flexible hours in response to organisational and participant need? | | | | YES NO |
| On a scale of 1 (very low) to 5 (very high), how would you rate your confidence and competence in using current information and communication technology and applications? | | | | 1 2 3 4 5 |
| Are you willing to undergo online psychometric testing as part of the recruitment process? | | | | YES NO |
| **Please advise how you became aware of this position (insert ‘yes’ to all that apply)** | | | | |
| Seek |  | | Blue Sky Website |  |
| Facebook |  | | Friend |  |
| Newspaper |  | | Blue Sky Staff Member |  |
| Job Agency |  | | Other (please specify) |  |

|  |  |
| --- | --- |
| **Please respond to the following Criteria by writing a response in boxes below (as a guide your answers should be no more than 250 words per question)** | |
| **One** | Tell us about your ability to strongly and consistently align your behaviours, attitudes and conduct with the organisation’s values, culture and code of conduct. |
|  | |
| **Two** | Tell us about your ability to effectively lead and supervise teams to achieve successful outcomes. |
|  | |
| **Three** | Tell us about your knowledge/experience of best practice approaches to working with families, young people and communities, and to work within relevant legislation, policy directions and service standards. |
|  | |
| **Four** | Tell us your ability to work autonomously and in strong partnership with others (including Line Managers) |
|  | |
| **Five** | Tell us about your professional communication skills, relationship building and networking skills. |
|  | |
| **Six** | Tell us about the skills you use to ensure you are working effectively, efficiently and productively, including your time management, organisational and prioritisation skills. |
|  | |
| **Seven** | Tell us about your ability to quickly learn and master information and communication technology tools and systems. |
|  | |
| **Eight** | Tell us about your ability to manage a situation where a team member’s behaviours, attitudes, and/or conduct do not consistently align with the organisation’s values, culture and code of conduct. |
|  | |